

Committee: Executive
Date: Monday 3 December 2012
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)
Councillor Ken Atack
Councillor John Donaldson
Councillor Tony Ilott
Councillor D M Pickford

Councillor G A Reynolds (Vice-Chairman)
Councillor Norman Bolster
Councillor Michael Gibbard
Councillor Nigel Morris
Councillor Nicholas Turner

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 1 - 10)

To confirm as a correct record the Minutes of the meeting held on 5 November 2012.

Strategy and Policy

6. **Banbury Masterplan Progress Report** (Pages 11 - 18)

6.35pm

Report of Head of Strategic Planning and the Economy

Summary

To receive an update on the development of the Banbury Masterplan.

Recommendations

The Executive is recommended:

- (1) To receive the update presentation.
- (2) Offer comments to WYG in response to the presentation.

7. **Local Plan Update** (Pages 19 - 42)

7.05pm

Report of Head of Strategic Planning and the Economy

Summary

To provide an update on the completion of the Cherwell Local Plan.

Recommendations

The Executive is recommended:

- (1) To note the report, issues being examined and next steps.

Service Delivery and Innovation

8. **Town Centre Innovation Fund** (Pages 43 - 52)

7.25pm

Report of Head of Strategic Planning and the Economy

Summary

To consider the use of the Town Centre Innovation Fund.

Recommendations

The Executive is recommended:

- (1) To receive the report and approve the proposed allocations set out in paragraph 1.4.
- (2) To approve funding for the Christmas Parking Initiative set out in paragraph 1.7.
- (3) To approve the process for developing projects and releasing resources to Town Centre projects set out in paragraphs 1.8, 1.9 & 1.10.

Value for Money and Performance

9. **Performance and Risk Management Framework 2012/13 Second Quarter Performance Report** (Pages 53 - 80) **7.40pm**

Report of Head of Transformation

Summary

This report covers the Council's performance for the period 01 July to 30 September 2012 as measured through the Performance Management Framework.

Recommendations

The Executive is recommended:

- (1) To note the many achievements referred to in paragraph 1.3.
- (2) To identify any further performance or risk related matters for review or consideration in future reports.

10. **Annual Customer Satisfaction Survey** (Pages 81 - 92) **7.50pm**

Report of Head of Transformation

Summary

To provide an overview of the results of the 2012 Annual Customer Satisfaction Survey undertaken with residents of Cherwell district.

Recommendations

The Executive is recommended to:

- (1) Note the results of the 2012 Annual Customer Satisfaction Survey, and in particular the increase in customer satisfaction.
- (2) Agree that the findings should be used to inform the service business planning process.

- (3) Agree that all results to be published on the Cherwell District Council website.
- (4) Agree that results are included in the Joint Management Team Away days or additional workshops for managers.
- (5) Congratulate staff for maintaining very high levels of satisfaction during this period of transformation.

11. 2012/13 Quarter 2 Finance Report (Pages 93 - 108)

8.00pm

Report of Head of Finance and Procurement

Summary

This report summarises the Council's Revenue, Capital, Procurement action plan and Treasury performance for the first 6 months of the financial year 2012/13 and projections for the full 2012/13 period.

These are measured by the budget monitoring function and reported via the Performance Management Framework (PMF) informing the 2013/14 budget process currently underway.

To provide an update on the Local Government Resources Review Project.

Recommendations

The Executive is recommended:

- (1) To note the projected revenue and capital position at September 2012.
- (2) To note the Quarter 2 performance against the 2012/13 investment strategy.
- (3) To note the contents and the progress against the Corporate Procurement Action Plan (detailed in Appendix 1) and the Procurement savings achieved at September 2012 (detailed in Appendix 2).
- (4) To note the latest update on the Local Government Resources Review detailed in section 5.

Urgent Business

12. Urgent Business

Any other items which the Chairman has decided is urgent.

13. Exclusion of the Press and Public

The following reports contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

3– Information relating to the financial or business affairs of any particular person (including the authority holding that information).

5- Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

No representations have been received from the public requesting that these items be considered in public.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 3 and 5 of Schedule 12A of that Act.”

14. Reactive Property Maintenance Framework Procurement (Pages 109 - 120) 8.10pm

Exempt Report of Head of Finance and Procurement and Head of Regeneration and Housing

This report is exempt from publication by virtue of paragraph 3 of Schedule 12A of Local Government Act 1972.

15. The Regeneration of Canalside Banbury (Pages 121 - 126) 8.20pm

Exempt report of Director of Development

This report is exempt from publication by virtue of paragraphs 3 and 5 of part 1 of Schedule 12A of Local Government Act 1972

(Meeting scheduled to close at 8.30pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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